

PROPERTIES DRIVER

Required

KBSA Properties is the Buildings, Construction and Joinery department of Kimbe Bay Shipping Agencies.

Our work involves the maintenance and upkeep of all KBSA properties as well as building and construction of customer-made household furniture and fittings.

We are looking for an experienced driver who also possess skills in any of the areas of carpentry, joinery, bricklaying, welding or similar a trade.

If you think you are the person for this role, review the Job Requirements and send or drop off a copy of your:

- Cover Letter
- CV
- & relevant certificates, to

KBSA Head Office, Sikal Street,
Kimbe West New Britain Province
Or email – hrmanager@kbsa.com.pg

Address your application as:
Properties Driver
Recruitment Team – KBSA HR
For more information call
72752114 or 983 5107



JOB REQUIREMENTS

- ✓ Conduct pre-start checks of vehicles every day and report any issues to managers/supervisors
- ✓ Maintain and follow vehicle maintenance checklist issued for general vehicle upkeep
- ✓ Following the load delivery plan to drop off or pick up building equipment and materials from job sites
- ✓ Transport workmen to and from project sites
- ✓ Complete and sign off on daily milage and travel location report
- ✓ Be on time to work
- ✓ Conduct training where required
- ✓ Assist with admin runs as required
- ✓ Any other tasks required by manager

COMPETENCIES

- ✓ Must hold a current class 4 & preferably class 7 license as well.
- ✓ Clean and Sober habits
- ✓ Understands and follows road safety rules
- ✓ Possess a trade skill
- ✓ Pays attention to detail
- ✓ Is able to follow a checklist or plan to complete tasks thoroughly
- ✓ Understands the operations of trucks/vehicles and can easily identify issues
- ✓ Is a fast learner

WE ARE LOOKING FOR SOMEONE WHO IS SAFETY CONCIIOUS & IS PARTICULARLY ATTENTIVE TO THE PROCESSES INVOLVED IN MOVING CONSTRUCTION EQUIPMENT & MATERIALS.

Applications due 4:30PM Friday 16th of October 2026